

## Overview

Rec Corner is a recreation based summer program for school age children, entering kindergarten through 12 years old. The program is run through a collaboration between Kids' Corner Child Care Center and the St. Peter Recreation and Leisure Department.

Children in the Rec Corner program are under the constant supervision of qualified, experienced, and dedicated staff. Staff members are carefully chosen for their sensitivity and their ability to meet the needs of both children and their parents. The staff will be supportive of parents and families, encouraging open and honest communication and parental involvement while using tact and discretion.

A little about our program:

Each week we will utilize the community center along with the Rec and Leisure Dept., which creates a unique atmosphere that provides many recreational opportunities.

- Our day begins at 6:45am. As children arrive they will have "free time." During this time kids will be allowed some time to choose from an assortment of activities to play with such as board games, arts and crafts, beading, etc.
- Around 7:45 breakfast will be served in School Age room 105 until 8:15.
- Around 8:15 the group will split into 2 groups with one group remaining in room 105 and the other group going to room 125, and splitting into a 3<sup>rd</sup> group at 9:00 (room 127 ).
- 9:00 - 11:30 will be group rotation time. The 3 groups will be involved in a variety of themed activities throughout each day.
- We meet in 2 groups for lunch at 11:30-12:00.
- After lunch depending on the day, we get back into our groups until 3:15, when we then have snack.
- At 4:00-5:45 all groups will have "free time" as the classrooms combine as children leave.

Each day a fun activity:

Each week we have 1 designated open swim day at the St. Peter outdoor pool, Thursdays from 1:00 - 3:00. The cost of the pool pass is included in your weekly fee.

On Mondays and Wednesdays in June and July (dates to come) we will transport the children to t-ball if enrolled in the teams.

We will also go on weekly field trips that may vary on the day of the week. You will get a weekly/monthly calendar of summer events. Some field trip fees will also be included in your weekly fee. See the section marked "Billing Policy" (pg. 5) for specific included fees.

Parents are welcome to visit our center at any time. The phone number for Rec Corner (at Kids' Corner) is (507) 934-1002. Any mailed correspondence should be addressed as follows:

Kids' Corner Child Care Center  
Rec Corner Program  
600 S. Fifth Street  
St. Peter, MN 56082

### **Enrollment and Operations**

Rec Corner has been established through a collaboration between Kids' Corner Child Care Center and the St. Peter Rec and Leisure Services. Although Rec Corner is not a licensed program through the State of Minnesota, the program will follow closely with licensing guidelines. Minnesota Department of Human Services licensing statute 245A.03, sub. 2 (11) states "recreation programs for children or adults that are operated or approved by a park and recreation board whose primary purpose is to provide social and recreational activities" is excluded from licensure.

Rec Corner is an equal opportunity provider and does not discriminate against children or parents on any basis. Names of prospective enrollees will

be placed on a waiting list and admitted to the program as vacancies occur. Those who seek full-time enrollment will always be given priority over those seeking only part time care.

For children with special needs, please contact the Director at Kids' Corner to discuss an individual childcare program plan.

Rec Corner will not knowingly enroll more children than it has the capacity to care for during the summer; however, enrollment in the Rec Corner program is for summer only and not during the school year.

### **Admissions**

Before a child can be enrolled, a parent must complete the following:

- \*Enrollment Application/contract
- \*Food allergies and special diets form
- \*Child personal history
- \*Parent permission form
- \*Emergency authorization form
- \*Health care summary and immunization form

At the time of enrollment, parents are required to remit a non-refundable fee of \$15.00 per family. Once enrolled, parents are encouraged to accompany their child on a visit to the Center before the first day.

### **Hours**

Rec Corner is open at 6:45am and closes promptly at 5:45pm, Monday through Friday. If you are unable to bring or pick up your child within these hours, you must make arrangements for someone else to do so by providing written authorization to a Rec Corner staff in advance. A fee will be assessed if pick up is after 5:45pm (see Late Pick Up Policy, pg 7).

If you would like to bring your child(ren) earlier or pick them up later than your contracted time, you must contact the Program Director or your

child's teacher at least 24 hours in advance. The Center will try to accommodate such requests whenever possible providing staffing is adequate, but we may not always be able to do so. Abusing this policy could result in the termination of services.

### **Holidays**

Rec Corner will be closed on the following holiday:

\*July 4<sup>th</sup> -- Independence Day

Rec Corner will not close the week of July 23<sup>rd</sup>, although Kids' Corner is closed that week. Parents are not expected to pay tuition charges if their child does not attend during the week of July 23<sup>rd</sup>. You will be billed for every other week throughout the summer regardless of attendance.

### **Permanent Withdrawal**

You are required to provide Rec Corner with a two week written notice before withdrawing your child from our program so that another child may fill the vacancy. If two weeks notice is not given, you will be billed for the equivalent hours. You will be given two-business days to change your mind about disenrolling your child. After the two-day grace period, your child will be considered disenrolled. Seniority will be lost upon disenrolling.

### **Enrollment and Options**

Upon enrollment in the Rec Corner program, you will be required to fill out a contract. This contract will specify the care you require for your child on a weekly basis.

Bills will be computed on a straight-fee basis. You must declare on the Enrollment Contract how many days per week you are contracting for. When you are contracted for care, you agree to pay the contracted fee whether your child is in attendance or not. All fees are subject to change.

## Billing Policy

You will be billed every two weeks for your child's contracted attendance. Bills will be distributed every other Friday and due the following Monday by the end of the day, starting on your child's first day, June 4th.

**Rec Corner billing schedule due dates are as follows:**

**June: 4<sup>th</sup>, 18<sup>th</sup>**

**July: 2<sup>nd</sup>, 16<sup>th</sup>, 30<sup>th</sup>**

**August: 13<sup>th</sup>, 27<sup>th</sup>**

A \$25.00 late fee will be charged if you do not pay on time and your child may not attend until a payment is received.

Kids' Corner Child Care Center is the acting fiscal agent for the Rec Corner program. *All checks should be made out to Kids' Corner.* Any questions regarding your bill/account should be brought to the attention of the Director at Kids' Corner. An account which is two weeks past due can result in the child or children being disenrolled. The finance committee of Kids' Corner's Board of Directors will review all delinquent accounts and authorize appropriate further action. The Board reserves the right to terminate services in cases of delinquent accounts.

For every insufficient check, a \$20.00 charge will be applied to your bill. After two insufficient payments by check the parent will no longer have the privilege of using a check for payment. It will strictly be payment by a cashiers check. Kids' Corner **does not** accept cash as payment.

Your weekly fee does include a swimming pass fee, local field trips (within 30 miles of St. Peter), and some local transportation fees. Other fees will be itemized on your billing statement.

## Arrival and Departure

You are required to sign your child(ren) in and out every day

they are at Rec Corner. There are group sign in books in every room which the teachers will bring with them when they are away from the classroom (library, outside, activity room etc). The sign in/out process is not only for recording the child(ren)'s time at the Center but to ensure that all children are accounted for at all times. It also provides an opportunity for communication between parents and staff. We require parents to walk their child/ren into the community center or to where the group is outside and sign them in and out.

Morning drop off (between 6:45 and 8:15) and afternoon pick up (after 5:00) will be in room 105 (Kids' Corner school age room). After 8:15, your child's group may be in a different room. Afternoon pick up before 4:00 may also vary. Schedules and group assignments will be distributed after enrollment.

In an effort to keep items organized, children are required to carry their materials in a backpack or duffel bag. We will designate an area where children may store their bags. Also, please check the parent information area daily to keep up on continued activities at Rec Corner. The parent information area will be near the sign in/out table in each room and your child's folder/box will also be there. Each child will have a folder or box where notes, newsletters, calendars, etc. will be sent home.

If you would like to bring your child(ren) earlier or pick them up later than your contracted time, you must contact the Director or classroom teacher at least 24 hours in advance. They will try to accommodate such requests whenever possible, provided that staffing is adequate. However, we may not always be able to do so. Abusing this policy could result in the termination of services.

Your child will be released only to those persons you authorize on the Parent Permission Form. We will require picture identification before releasing your child to an authorized person who is not the parent or legal guardian. **Written permission from parents/caregivers must be received**

if someone other than the persons listed on the Parent Permission Form is picking up your child(ren).

### **Late Pick-up Policy**

#### During hours of operation:

A late fee will be charged to parents that:

\*Do not call to find out if staffing is available for their child to stay later.

#### After hours of operation:

A late fee will be charged to the parents that pick up their child(ren) after 5:45pm.

A \$5.00 FEE WILL BE COLLECTED FOR EACH CHILD AFTER THE FIRST FIVE MINUTES, AND AN ADDITIONAL \$5.00 PER CHILD WILL BE COLLECTED FOR EACH ADDITIONAL FIVE MINUTES UNTIL THE PARENT PICKS UP THE CHILD(REN).

### **The Health and Safety of Your Child**

Your child's health is a matter of great importance to all of us! Before your child may attend Rec Corner, the Program Director at Kids' Corner must receive the Health Care Summary and the Immunization Form. These Immunization Forms also need to be kept updated as new immunizations are given. Please give a copy to the Director to keep your child(ren)'s file updated. We also encourage your child (if of the appropriate age) to visit the dentist.

### **Illness**

If your child becomes ill at Rec Corner, the staff will have him/her rest in a quiet area apart from other children and contact you to pick up your child immediately. If you cannot be reached, the staff will call the emergency contact people listed on your contract. The following criteria are

outlined to assist you in deciding when not to bring your child to Rec Corner because of illness. Your child **may not** come to Rec Corner if he/she:

- Has or had a fever 12 hours prior to attending the Center;
- Has vomited in the 12 hours preceding attending the Center;
- Has skin sores which are open and draining (including such things as impetigo, etc.) Your child may return to the Center when the drainage ceases, the sores begin to heal, and prescription medication has been administered for at least 24 hours;
- Has ear/eye drainage such as pink eye. Your child may return to the Center when prescription medication has been administered for at least 24 hours;
- Has Streptococcal Group A throat infection. Your child may return to the Center when medication has been administered for at least 24 hours;
- Has diarrhea during the 24 hour preceding attendance at the Center;
- Has a contagious disease, such as Chicken Pox (until the child is no longer contagious or until the lesions are crusted over);
- Has lice, ringworm, or scabies that is untreated and contagious to others;
- Has undiagnosed rash or a rash attributable to contagious illness or condition;
- Has significant respiratory problems.
- In some cases, a note from the child's physician may be required.

When doubtful about your child's health condition, play it safe for the sake of your child, other children, and the staff at the Center. Keep your child home for the 48 hours of a severe cold or upper respiratory infection or if your child has an infectious disease.

Any child who becomes ill while at our facility will be isolated with a staff member until a parent arrives to pick up the child. The Program Director or teacher will notify you if your child:

- Has a fever of 100F or higher;
- Vomits during the day;
- Is constantly crying or fussy for an unusual amount of time and for unexplained reason;
- Has two diarrhea episodes in the same day;
- Has any contagious drainage or weeping sores, which includes such things as chicken pox, impetigo, pink eye or ear drainage;
- Requires more care than the program staff can provide without compromising the health and safety of the other children.

These criteria for sending your child(ren) home because of illness were adopted from the criteria by Dr. Eunice Davis, St. Paul Ramsey Hospital, Child Development Section. We strongly encourage you NOT to bring your children who are ill, even if they are symptom-free due to use of over the counter medication. The medications typically only mask the symptoms rather than cure the illness.

### **Communicable Diseases**

You must notify the Center within 24 hours if your child becomes ill with a communicable disease. A list of communicable diseases was made available to you in your enrollment packet and is available from the Program Director of Kids' Corner. You will always be informed if your child has been exposed to any contagious illness with a Medical Health Alert. This notification will be posted on the door to your child's room.

### **Medication**

Rec Corner will only administer medication supplied by you if:

- You have properly completed and signed a Medication Permission Form;
- The medication is in its original container with its original label. This label must be legible;
- The medication is specifically prescribed for your child. We will NOT administer the same prescription to siblings or outdated medication.

Medication can only be administered according to the written instructions for the child's use provided by a licensed physician or dentist.

Although a parent may come to Rec Corner at any time to give medication, the program staff reserves the right to refuse to give any medication. Medication must be taken home daily. We are not responsible for any medication left at our facility.

### **Nutrition**

A breakfast, a lunch, and an afternoon snack will be served at Rec Corner to all of the children, unless you specifically ask that your child not be served for scheduling or dietary reasons. Breakfast will be served from 7:45am until 8:15am and will consist of at least three of the four food groups. Our lunches are provided by Gustavus Dining Service. Lunch will be served between 11:30am and 12:00pm. Lunch will include milk, fruit, vegetable, a whole grain product, and meat or another source of protein. The afternoon snack will be served at 3:15pm and will consist of at least two of the four food groups. Monthly menus will be posted in your child's room. Occasionally a bag lunch will be needed for your child/ren. The calendars will list when they are needed. During the week of July 23<sup>rd</sup> a bag lunch will be needed all week. Please plan ahead for this if your child will be attending the program that week. We ask that parents NOT send food from home unless it is for a special dietary need or a bag lunch day. In those situations, parents are expected to provide the items for their child/ren.

The Center must be informed if your child will not be at the Center for lunch by 8:30am.

The Center must be informed of any food allergies. Please list these requirements on the Special Diet Form found in your enrollment packet.

We encourage you to join your child(ren) occasionally for lunch. The cost for parent lunch is \$2.35 payable to Kids' Corner. Please sign up in the Director's office at Kids' Corner or with the child's teacher at least 24 hours in advance in order for us to plan the additional food acquisition.

## **Outdoor Play**

Our daily schedule includes outdoor activities. During severe weather conditions (extreme heat, rain, etc.) we will not venture outside. Instead, large muscle activities will be offered in a separate room provided for this purpose. In the summer months, please provide the Center with sunscreen and insect repellent for your child.

## **Evacuations**

Should it be necessary to evacuate for any emergency, the staff have been instructed in procedures for exiting the building. Monthly fire drills are conducted. During severe storms or if alerted by Civil Defense regarding a tornado warning, children will be evacuated to the storage cage area. Monthly severe storm drills are conducted from April through September.

## **Emergencies**

Rec Corner staff is trained in First Aid and CPR. The source of our emergency care is the Community Hospital in Saint Peter. To obtain medical care the Director of Kids' Corner and/or the teacher will take whatever steps are necessary. These steps may include, but are not limited to, the following:

1. Attempt to contact a parent or guardian;
2. Attempt to contact the child's physician;
3. Attempt to contact parent(s) through any of the other persons listed on the completed Enrollment Form;
4. If we can not contact you or your child's physician, we will do any or all of the following:
  - \*Call another physician or paramedics;
  - \*Call an ambulance and have a staff person accompany them

Any expenses under item 4 above will be the responsibility of the child's parents.

### **Accident/Incident Report**

If your child sustains a non-threatening injury during the day, you will receive this information on an accident/injury report form. Your signature will be required after reading the details of the accident and treatment. This form will be placed in your child's file.

A log will be kept, stating the following: name and age of persons involved; date; time and place of the incident/injury. The Director of Kids' Corner will monitor the log and modify the procedures as needed.

### **Child Abuse Mandate**

In Minnesota, child care workers are mandated to report all cases of suspected abuse and/or neglect. This policy does not require the child care worker to make any decisions about the existence of abuse but to report any unusual occurrences to the county Social Services Department. Any reports made are not discussed with the family prior to reporting. The Social Services Department takes over after the report is made to assess the information and to determine what action, if any, needs to be taken. Reports received by the program concerning suspected abuse by members of its staff will also be forwarded to the Nicollet County Social Services Department. Parents, child care staff, and Social Services all have your child's welfare as their main concern. We do not allow physical, emotional, or verbal abuse of children in our facility by the staff, volunteers or parents. We ask your understanding and support in this area. Following is the Reporting Policy for Programs, from the MN Department of Human Services Licensing Division.

## **\*REPORTING POLICY FOR PROGRAMS PROVIDING SERVICES TO CHILDREN**

### Who Should Report Child Abuse and Neglect

\*Any person may voluntarily report abuse or neglect.

\*If you work with children in a licensed facility, you are legally required or mandated to report and cannot shift the responsibility of reporting to your supervisor or to anyone else at your licensed facility. If you know or have reason to believe a child is being or has been neglected or physically or sexually abused within the preceding three years you must immediately (within 24 hours) make a report to an outside agency.

### Where to Report

\*If you know or suspect that a child is in immediate danger, call 9-1-1.

\*All reports concerning suspected abuse or neglect of children occurring in a licensed facility should be made to the Department of Human Services, Licensing Division's Maltreatment Intake line at (651) 297-4123.

\*Reports regarding incidents of suspected abuse or neglect of children occurring within a family or in the community should be made to the local county social services agency at (507)931-6800 or local law enforcement at (507)931-1550.

\*If your report does not involve possible abuse or neglect, but does involve possible violations of Minnesota Statutes or Rules that govern the facility, you should call the Department of Human Services, Licensing Division at (651) 296-3971.

## What to Report

\*Definitions of maltreatment are contained in the Reporting of Maltreatment of Minors Act (Minnesota Statutes, section 626.556) and should be attached to this policy.

\*A report to any of the above agencies should contain enough information to identify the child involved, any persons responsible for the abuse or neglect (if known), and the nature and extent of the maltreatment and/or possible licensing violations. For reports concerning suspected abuse or neglect occurring within a licensed facility, the report should include any actions taken by the facility in response to the incident.

An oral report of suspected abuse or neglect made to one of the above agencies by a mandated reporter must be followed by a written report to the same agency within 72 hours, exclusive of weekends and holidays.

## Retaliation Prohibited

An employer of any mandated reporter shall not retaliate against the mandated reporter for reports made in good faith or against a child with respect to whom the report is made. The Reporting of Maltreatment of Minors Act contains specific provisions regarding civil actions that can be initiated by mandated reporters who believe that retaliation has occurred.

## Failure to Report

A mandated reporter who knows or has reason to believe a child is or has been neglected or physically or sexually abused and fails to report is guilty of a misdemeanor. In addition, a mandated reporter who fails to report

maltreatment that is found to be serious or recurring maltreatment may be disqualified from employment in positions allowing direct contact with persons receiving services from programs licensed by the Department of Human Services and by the Minnesota Department of Health, and unlicensed Personal Care Provider Organizations.

The reporting policies and procedures must be provided to parents of all children at the time of enrollment in the child care program and must be made available upon request. The Division of Licensing recommends that parents with children currently enrolled in your child care program are informed of the development of the reporting policies and procedures, and provide them with an opportunity to request the information.

### **Child Guidance and Discipline**

To provide for the safety of all children, as well as for their individual development of self-help and self-control skills, we maintain daily routines and set limits. These routines and limits are discussed and defined with the children. Consistency in knowing what to expect throughout the day helps your child develop a sense of trust and understanding of his/her environment.

Discipline is meant to point out inappropriate behavior in a positive manner. It is not intended to destroy the self-esteem of the child.

Techniques used in disciplining include:

- Ignoring the behavior
- Discussing the problem with the child
- Redirecting the child's activity
- Time-out, which is removing the child from the situation for a specified period of time and explaining clearly why he/she was removed
- Removing the child from any potentially dangerous situations

Techniques which are not utilized in disciplining include:

- Corporal punishment, including spanking, hitting, pinching, shaking, rough handling, shoving, hair pulling, ear pulling, kicking, biting, or any other form of physical punishment
- Emotional abuse, including loud screaming or yelling, verbal abuse, name calling, ostracism, shaming, using language that threatens, humiliates, or frightens a child or making derogatory remarks about a child or his/her family
- Restriction of movement by binding or enclosure in a confined space such as a closet, locked room, box or similar cubicle
- Delegating disciplining to older children or peers
- Punishment for lapses in toilet training
- Withholding or forcing meals, snacks or naps

A child who requires separation from the group will remain within an enclosed part of the classroom where a staff person can see the child. The child's return to the group must be contingent on the child stopping or bringing under control the behavior that precipitated the separation. Any separation from the group must be documented by the staff on a Separation Form.

### **\*\*Discipline Policy\*\***

This policy covers persistent unacceptable behavior by a child at Rec Corner. As a guideline, persistent unacceptable behavior is defined as three or more instances of unacceptable behavior in a day, five or more times in a week, or eight or more times in two weeks. Note that these numbers are intended as guidelines and depending on the nature of the behavior, the staff may determine that a lower threshold is appropriate.

Behaviors of greatest concern are those that put the child, other children,

or staff at risk of injury or those that require removal from the room, or one-on-one staff time.

When a child exhibits such behavior, a written notice will be sent home for each incident.

Step 1: If the behaviors become persistent, the head teacher and Director of Kids' Corner will consult with the parents to develop written procedures to meet the needs of the child, while not diminishing the care of other children in the room. This document should outline the persistent unacceptable behavior, corrective measures to be taken by staff and parents, and the strategies for the future. This document should be signed-off by the head teacher, parent, and Director. The goal of this plan is to work with the child and the child's family in order to have a positive impact on the child's behavior.

Step 2: If the plan for addressing the persistent unacceptable behavior is unsuccessful in changing the child's behavior, Rec Corner will make appropriate referrals to obtain professional assistance in determining an effective plan for the child.

Step 3: If the behavior continues, a meeting will be held with the Director, parents, and sub-committee of the Board to discuss strategies for positive change. At this meeting possible disenrollment will be discussed.

Step 4: If new strategies prove unsuccessful in meeting agreed upon changes in behavior, the Director of Kids' Corner will notify the parents that there will be a review of the situation with the Kids' Corner's Board of Directors regarding disenrollment. If disenrollment appears to be the only possible option, the Director of Kids' Corner will communicate this to the parents.

If the parents do not respond to the requests for a meeting to create a behavior plan or refuse to collaborate with suggestions by an outside professional, disenrollment will be discussed at a meeting with the Director of Kids' Corner, parent, and sub-committee of the Kids' Corner Board of Directors.

In the event that the above steps are followed without a significant change in behavior, Rec Corner reserves the right to terminate child care for that child if it is determined that the staff at Rec Corner cannot provide the support necessary to meet the child's needs. It is expected that this is a rare situation. Re-enrollment of a child whose care has been disenrolled due to behavior issues will be examined on a case-by-case basis by a sub-committee of the Kids' Corner's Board and the Director. Factors that will be considered are such things as age of child, developmental/physical growth since disenrollment, and staff or children changes.

### **Children Files**

We will keep a file of required information for each child. These files are kept in the Program Director's office at Kids' Corner and are open to the child's parents or legal guardian at all times. Written permission must be obtained from the parents if information is to be shared with others.

### **Pets**

The program has no pets, except for the possibility of fish. If your child would like to bring a pet to sharing day, please notify your child's teacher one week prior to bringing the animal in. This allows for arrangements to be made for children who may be allergic.

## **Extra Clothing**

For all children, an extra set of seasonally appropriate clothing must be kept in your child's backpack. This should include an entire change of clothing, including socks and underwear. Please label all of your child's clothing, including jackets, shoes, etc and check periodically to be sure the clothing still fits your child.

## **Missing Child**

In the extremely unlikely event that a child should be missing from a group, the Program Director of Kids' Corner or the teacher will take all steps necessary to locate the missing child. These steps may include, but are not limited to the following:

- Doing a thorough search of the building and the surrounding area
- Attempt to call a parent or guardian
- Attempt to contact parent through any of the persons listed on the emergency information card
- Contact the proper authorities

There is a procedure set up for these types of emergencies. The staff discusses these procedures periodically to keep them refreshed. A copy is in the Director's office at Kids' Corner.

## **Grievance Procedures**

Rec Corner recognizes problems should be discussed and resolved through open channels of communication. Parents are encouraged to discuss their problems openly and honestly in a productive fashion with the teacher involved and/or the Director of Kids' Corner. In an event that a parent may have a complaint or grievance that cannot be solved by a meeting with the teacher involved and the Director of Kids' Corner, these procedures should be followed:

Step 1: If a parent is dissatisfied with the results of the informal meeting between the teacher involved and the Program Director of Kids'

Corner, the matter may be presented, in writing, to the Director. The Director must respond within five working days.

Step 2: If the written response is unsatisfactory, an appointment with the Grievance Review Board at Kids' Corner may be requested. The Grievance Review Board will consist of the Director of Kids' Corner, if not directly involved, and members of the Board of Directors of Kids' Corner, elected by the President of the Board. The Grievance Board will respond in writing within five working days of their meeting. The decision will be final.

### **Field Trips**

The Rec Corner program may go on field trips occasionally throughout the summer. During a field trip the group or groups involved will be closed during that time unless 12 or more children stay back from the field trip. If you choose not to send your child on the field trip and the classroom is closed, you will need to find alternate care during that time.

### **Parental Permission Forms**

Parental Permission Forms will occasionally be sent home with your child. These forms must be read and signed by you before your child may:

- Be involved in an occasion of research, experimental procedure, or public relations activity
- Accompany the group on a field trip \* There may be additional fees for fieldtrips\*
- Be given any medication
- General photo release form---photographed for purposes of publication.